

How to Draw Points, Lines and Text

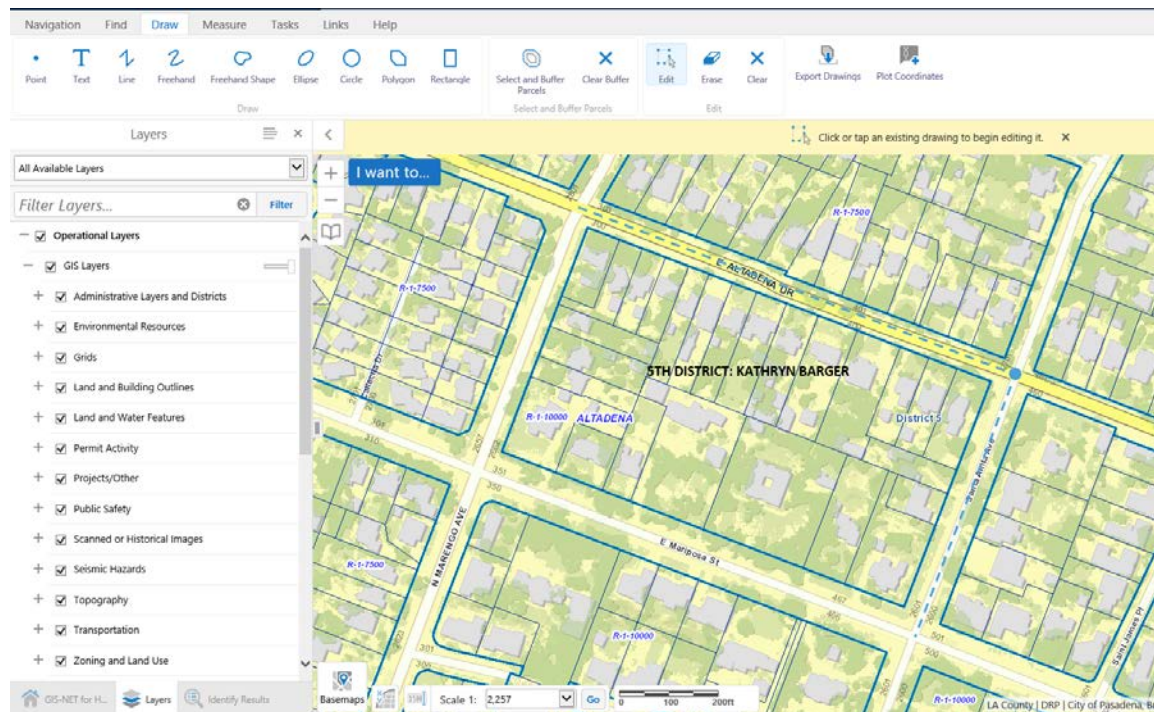
Add a “Point” to the map – Steps 1 – 3 (on Page 2 below).

Add a “Line” to the map – Steps 4 – 6C (on Page 3 below).

Add “Text” to the map – Steps 7 – 10Y (on Pages 4 – 6 below).

From the Draw tab in GIS-NET.

- EXAMPLE -



How to add a "Point" graphic to the map.

The screenshot displays the GIS-NET software interface. At the top, a navigation bar includes 'Navigation', 'Find', 'Draw', 'Measure', 'Tasks', 'Links', and 'Help'. The 'Draw' tab is active, showing various drawing tools: Point, Text, Line, Freehand, Freehand Shape, Ellipse, Circle, Polygon, and Rectangle. A yellow banner at the top right contains the instruction: 'Click or tap a map location to add a point. X'. A blue box highlights the 'Point' tool in the 'Draw' tab. Another blue box highlights the yellow banner. A third blue box highlights the map area where a point is being added. The map shows a street grid with labels like 'N MARENGO AVE', 'E Mariposa St', and 'SANTA ANITA AVE'. A scale bar at the bottom indicates a scale of 1:2,257. The bottom right corner shows 'LA County | DRP | City of Pasadena, BU'.

1. Start by clicking on the "Draw" tab
2. Choose the "Point" tool to add a point graphic to the map
3. Note the instructions on the yellow banner and, in this instance, position your cursor over the map and click on the location

How to add a "Line" graphic to the map.

The screenshot shows a GIS application interface with a 'Draw' tab selected. The 'Draw' tab contains various drawing tools: Point, Text, Line, Freehand, Freehand Shape, Ellipse, Circle, Polygon, and Rectangle. A yellow banner at the top of the map area contains the instruction: 'Click or tap locations along the map to create a line. Double click/tap to finish.' A yellow line is drawn on the map, starting from the intersection of N Marengo Ave and E Mariposa St, extending east along E Mariposa St, then turning south at the intersection with Saint Juliane Ave, and finally turning east again. Callout boxes provide the following instructions:

- 4. Start by clicking on the "Draw" tab** (points to the 'Draw' tab in the top menu)
- 5. Choose the "Line" tool to add a line graphic to the map** (points to the 'Line' tool icon)
- 6. Note the instructions on the yellow banner. Now, click on the locations you're interested in and double-click to finish.** (points to the yellow banner)
- 6A. Click once to start** (points to the start of the yellow line)
- 6B. Click once for a corner** (points to the corner of the yellow line)
- 6C. Double-Click to finish** (points to the end of the yellow line)

The map shows a residential area with streets including N Marengo Ave, E Mariposa St, C Altadena Dr, and Saint Juliane Ave. Zoning codes like R-1-7500 and R-1-10000 are visible. The bottom of the screen shows a Windows taskbar with the search bar and various application icons.

How to add "Text" to the map.

Navigation Find **Draw** Measure Tasks Links Help

Point Text Line Freehand Freehand Shape Ellipse Circle Polygon Rectangle Enable Snapping Select Snapping Layers Styles Select and Buffer Parcels Clear Buffer Edit Erase Clear Export Drawings Plot Coordinates

Identify Results **7. Start by clicking on the "Draw" tab**

Click a location where you want to add text on the map. X

8. Choose the "Text" tool to add text graphics to the map. The "Enter Your Text" window you see below will appear. Type in whatever you'd like to add.

NOTE: Your entry should fit in the parcel window. If your entry extends beyond the parcel window boundary, you'll have to delete it and reenter it again in two smaller parts.

9. Note the instructions on the yellow banner (above). To add text, click on the starting lower-left location you're interested in adding text to (see orange arrow below for starting point).

5TH DISTRICT: KATHRYN BARGER

Enter Your Text X
Type the text you want to add at this location on the map.

OK Cancel

No results to display
GIS-NET for H... Layers Identify Results Basemaps 1:500 Scale 1: 2,257 Go 0 100 200ft R-1-10000 LA County | DRP | City of Pasadena, BU

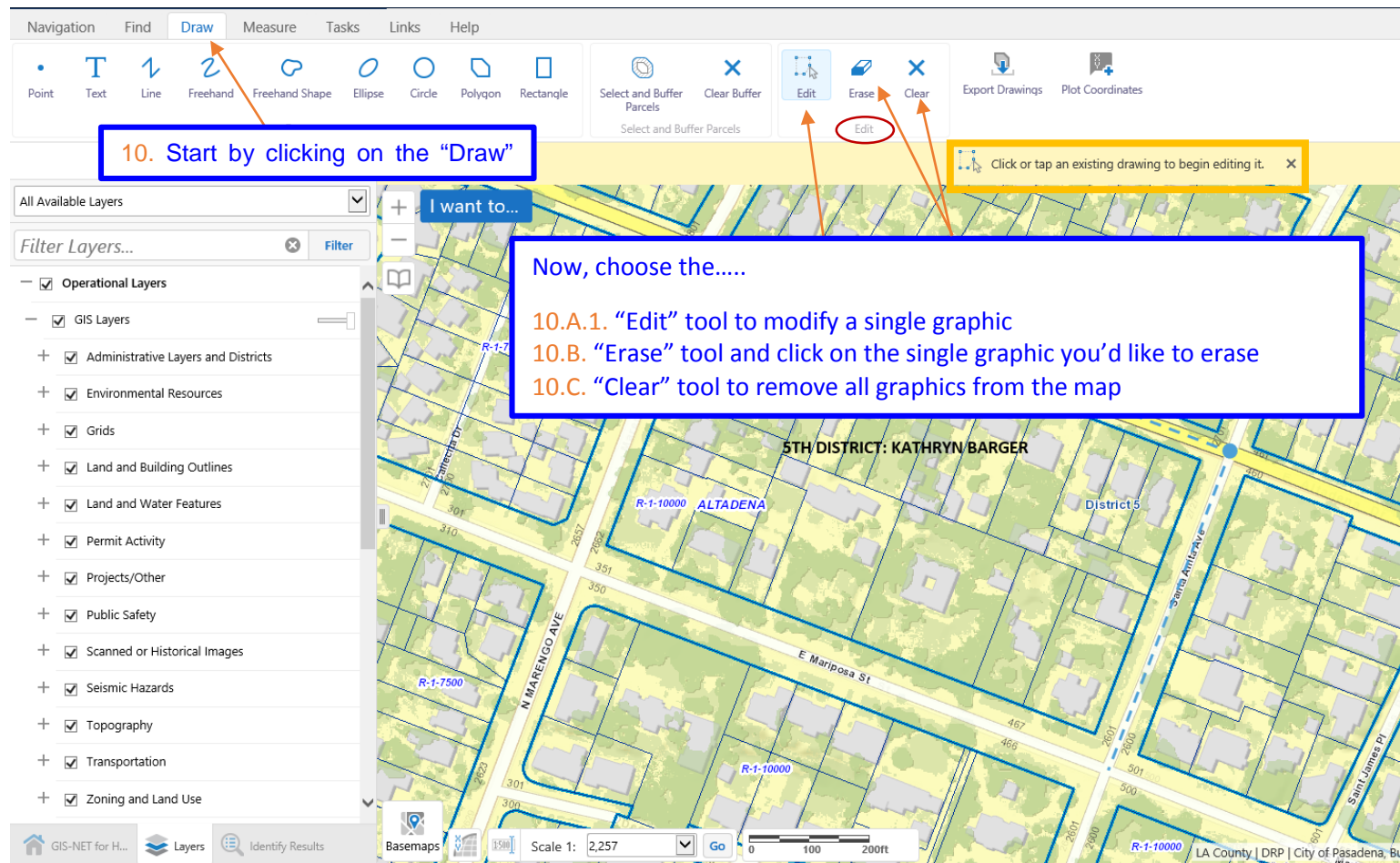
How to “Edit” or “Erase” a **single** graphic on a map and, also, how to “Clear” (remove) **ALL** graphics on a map.

10. Start by clicking on the “Draw” tab. Now find the **red** ellipse (**Edit**) in the image showing the group of three tools (“Edit”, “Erase” and “Clear”).

10.A.1. To “Edit” a single graphic, choose the “Edit” tool and click the graphic once to create an edit outline (**SKIP TO 10.A.2.THE NEXT PAGE**)

10.B. If you’d like to “Erase” a single graphic, (a) choose the “Erase” tool and (b) click once on the graphic to permanently remove it.

10.C. To “Clear” all graphics, (a) choose the “Clear” tool and (b) Click OK on the popup window to permanently remove all graphics



How to “Edit” a single graphic on a map (continued from 10A above).

10. Start by clicking on the “Draw” tab. Now find the red ellipse (Edit) in the image showing the group of three tools (“Edit”, “Erase” and “Clear”).

10.A.1. To “Edit” a single graphic, choose the “Edit” tool and click the graphic once to create an editing outline (SKIP TO THE NEXT PAGE)

10.A.2. Now, click on the “Style” tool to bring up the information panel on the left.

10.A.3. Next, under “Type”, go with “Choose a style” (2 font choices) or change it to “Create your own style” (11 font choices). The “Customize” button in the lower right will take you to this same window.

10.A.4. Next, in the “Text” tool you’ll see your text entry which you CAN change if you’d like. Click on the “Done” button when finished.

The screenshot displays the GIS software interface with the 'Draw' tab selected. The toolbar includes tools for Point, Text, Line, Freehand, Freehand Shape, Ellipse, Circle, Polygon, Rectangle, Select and Buffer Parcels, Clear Buffer, Edit, Erase, Clear, Enable Snapping, Select Snapping Layers, Styles, Export Drawings, and Plot Coordinates. The 'Edit' tool is highlighted with a red ellipse. The 'Style' tool is also highlighted with a red ellipse. The 'Text' tool is active, showing a text entry field with the text '5TH DISTRICT KATHRYN BARGER'. The 'Type' dropdown is set to 'Choose a style'. The 'Information Panel' is open, showing a grid of font styles. The map shows a street grid with a red ellipse around the text '5TH DISTRICT KATHRYN BARGER'. Annotations include: '10. Start by clicking on the “Draw”' pointing to the Draw tab; '10.A.1. Next, click on the “Edit” tool' pointing to the Edit tool; '10.A.2. Now, click on the “Styles” tool to open the Information' pointing to the Styles tool; '10.A.3. Now, under “Type:”, you can “Choose a style” (2 font choices) or change it to “Create your own style” (11 font choices).' pointing to the Type dropdown; '10.A.4. Next, in the “Text:” tool, you’ll see the text you previously entered. You can edit your entry here if you’d like and change the font size and color below.' pointing to the text entry field; 'Editing Outline' pointing to the red ellipse on the map; and 'Information Panel' pointing to the font style grid.